

**MARTIN CITY COUNTY WATER DISTRICT
BOARD OF DIRECTORS MEETING**
August 20, 2020, LIETZ HALL, MARTIN CITY, MT
Minutes

The meeting was called to order at 7:01 p.m. Present: Board Members President Greg Doggett, Jacque Ferbrache, and Jim Zerbe; General Manager/Chief Operator Shane Pierson, and Clerk Victoria Zerbe. Flip Paulson and Ed Benton were absent.

The Minutes for July 16, 2020 were approved by unanimous consent.

The monthly coliform water test results for July were satisfactory. August's tests for coliform and inorganics were taken today. The additional water tests due in 2020 have been picked up and will be completed with September's test.

For the Operator's Report, Shane Pierson reported that double meter pits were installed for Alana Meyers and Charlotte Rowe. Rowe had complained about Libby Landscaping's portion of the bill which amounted to \$450, which was very reasonable for the excavation work done.

Rowe's initial call regarding the water service to the Chief Operator detailed her plans to build 3 Vacation Rental By Owner units. The Clerk then was contacted by Rowe with a different version of her building plans in which only 1 home and a future cabin or detached garage with room for visitors on top would be built. Even though a double meter pit has been installed and activated, only 1 service connection has been created. She wanted the second service application, connection fee, and deposit delayed. At present, there are 2 small buildings and a pre-existing shed (which appears to be occupied) on the property. Shane will be vigilant in how these VRBOs are receiving water, and the Board concurred that if the new customer tries to hook up the other buildings to the existing water service she will be immediately disconnected.

The Chief Operator has switched around several meters to work better when there is high groundwater. He anticipates that 4 of the remaining 6 meters that need to be changed will be completed before meters are read on Tuesday. One meter needing to be changed is behind a locked gate where the property owner has been away for almost 2 months. Three service installs for Daniel Zika, Ovila Byrd, and Mitch Huer are left to be completed this year. Huer is scheduled for Monday.

The ballpark hydrant has been repaired, replacing leaking seals in the top, filling it with oil, and removing rocks found in bottom. No Martin City residents attended the scheduled public well testing meeting with Lynora Rogstad from the Midwest Assistance Program. This DEQ-sponsored program is outside the scope of MCCWD operations and Shane should not spend any additional time on this issue per the Board.

Shane received 2 quotes for the Glacier Hills back-up generator. Glacier Power Solutions would install a 27KW liquid cooled generator, not including cover, for \$17,311.00. The Board then discussed the second bid for an installed 20 KW air-cooled unit with cover from T5 Services for \$10,500. **Greg made a motion to pursue a contract with T5 Services for the installation of a 20 KW, air cooled, auto-start backup generator for the Glacier Hills pumphouse, at an approximate cost of \$10,500. Cost to include full installation, testing,**

cement pad, and housing with similar construction/appearance as the existing pumphouse. Jim seconded the motion and all agreed. Shane will also determine the additional cost for the underground installation of a propane tank to fuel the generator, and coordinate all activity closely with the Board President.

Four late notices were posted for Kevin Davey, Andrew Bancroft, Faith Howard, and Charles Dzuik. All 4 have since paid.

The recently revised Work Order log was reviewed. Shane was instructed to add the costs for labor and parts to the Ballpark hydrant repair in WO 2020-10. The O & M Strategy reports have been updated.

The Board reviewed the System Reports where Greg noted that he had high confidence in the amount of water pumped and felt that the erroneous readings in the water sold category were all corrected, but only next month's readings will help to verify the figures. Shane mentioned that he may be able to borrow a calibrator to measure Pump #1 and #2 water flows to verify the current system calculations that are manually computed each month. He was urged to follow through on this issue. Route 1 figures totaled 1.98% for water loss, and Route 2's gauge continues to not be well suited for the variables presented.

Usage was up for the dry summer month of July as shown in the Usage Report and would most likely climb even higher in August. Last month the Board agreed that a new meter of the same type would be purchased for Paulsen Resorts RV Park since it is used only part of the year and the cost of an upgraded model is excessive. When Shane investigated, he found that the old meter was under warranty, but the face of the meter had to be removed and sent to the company to be tested. The Chief Operator will manually read the meter until October when the RV Park closes for the season. The Usage and Loss Report reveals that July's water loss percentage put a dent in the year's total water loss percentage. The Comparison Report was reviewed last, depicting a better picture than last year.

The Clerk reviewed the District's financial statements for July. The Flathead County Finance Department made a deposit of \$1,324.23 in MCCWD's Tax Roll Fund #7273, but did not record an interest distribution for the Capital Investment Fund #7274. There were no questions on the District's Balance Sheet nor on the Clerk's timesheet.

The Disbursement Report for August 15, 2020 listed the transfer of \$1,881.50 to the District's checking account from MCCWD's dissolved Park Fund. The Board approved the account's closure at last month's meeting. The payment of \$975.00 to Libby Landscaping for Rowe and Myers' installation excavations was also listed. As a result of Greg's efforts in requesting compensation for some of the problems encountered with the radio-read meter replacement project, a \$2,500 credit was added to MCCWD's Core & Main account from the company's District Manager. A balance of \$383.62 remains of that credit after this month's purchases for materials.

A motion to approve the August Disbursement Report was made by Greg, seconded by Jacque, and unanimously approved by the Board.

The Adjustments Reports depicted mostly new customer service turn-on fees. In answer to Greg's question last month on Rate Code 15 and its 1,300 gallons usage on the Rate Code

Report, the Clerk explained how one customer was moving during the time period the Rate Code was printed and it recorded that activity. The Past Due Reports were reviewed next.

There was no Old Business nor New Business.

The next meeting is scheduled for September 17, 2020 at 7:00 pm. As there were no other items to discuss, Jacque made a motion at 8:05 p.m. to adjourn, and Jim seconded it; all agreed.

Respectfully submitted,